



EPSRC CENTRE FOR INNOVATIVE MANUFACTURING IN FOOD

ADVISORY BOARD

TERMS OF REFERENCE

Introduction

The Engineering & Physical Sciences Research Council (EPSRC) requires that each Centre for Innovative Manufacturing appoints an Advisory Board whose mission is provide independent and external advice to the EPSRC Centre Director, the Executive Board and the Operational Committee.

Purpose

Provide strategic advice and guidance on the direction and future development of the Centre that can provide industrial perspectives.

To report insights to shape and steer the strategic direction of the programme through the Executive Board.

Role of the Advisory Board

The Advisory Board will provide advice and guidance to the EPSRC Centre for Innovative Manufacturing in Food (“the Centre”) as a “critical friend”.

The Advisory Board will:

- Advise on the overall strategy and direction of the Centre, and advise on strategy modifications
- Advise on the National Centre strategy, exploitation strategy and dissemination strategy
- Review and advise upon the operational processes, project monitoring, financial reporting and risk assessments of the Centre
- Review project progress, provide an appropriate environment for testing new ideas, and provide guidance for project or feasibility study funding
- Advise on collaboration with other EPSRC Centres, industry and academic institutions
- Be an advocate for, and assist in enhancing the International profile of the Centre and of UK Food Manufacturing in general
- Review progress on external collaboration and exploitation of the research and advise on actions to meet targets



The Advisory Board will not hold decision-making powers within the Centre. Decision-making powers will be held solely by the Executive Board who will act upon the advice and guidance provided by the Advisory Board. Where appropriate, feedback on executive decisions will be provided by the Executive Board.

Frequency of Advisory Board meetings

The Advisory Board will meet formally twice each year, with hosting duties to alternate between each lead academic institution. Digital conferencing facilities will be provided where possible to facilitate participation from all members who are unable to attend physically.

Projects will be selected for presentation to the Advisory Board by Co-Investigators and Researchers.

It is expected that individual or select groups of Board members may be called to ad-hoc meetings with the Centre Director to advise the Centre on specific issues outside of the formal meeting structure.

The Centre will cover the cost of, or reimburse any reasonable expenses relating to accommodation and travel for members conducting activity on behalf of the Centre and/or the Advisory Board and Independent members will be paid a nominal Honorarium.

Board Members and Length of Service

The Advisory Board will include one representative from EPSRC and the Technology Strategy Board (TSB) each, and subsequently at least 50% industry membership.

Members will serve for an initial term of two years, extendable to a maximum term of five years. The Advisory Board for years 1-2 will be:

ROLE

Independent Chair
Mechanical Engineering Link
Industry Partner
Industry Partner
Industry Partner
Industry Partner
Industry Partner
Independent Academic
Independent Knowledge Transfer Link
IUK Representative
HUB Director
Centre Director
Centre Deputy Director
Centre Deputy Director

MEMBER

Peter Lillford
John Gray (FMEG)
Ian Noble (Mondelez)
Bruce Linter (PepsiCo)
Eddie Pelan (Unilever)
Didier Bonnet (Cargill)
Felicity Aylward (Sainsbury's)
Savvas Tassou (Brunel University)
Stephen Parry (KTN/NTP Food)
Kathryn Miller
Nigel Titchener-Hooker (UCL Engineering)
Tim Foster
Shahin Rahimifard
Ian Norton



Non-member attendees

Centre Administrator

Julie Corden
